



Department of
Aging

**Provider Management of Home
Care Attendant , Waiver Nursing,
& Out of Home Respite Services**

June 1, 2014

Ohio • Ohio

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Ohio • Ohio

The New Services

- Home Care Attendant
173-39-02.24
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173-39-02.22
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173-39-02.23



Provider Eligibility

All new applicants and existing providers must meet both the conditions of participation (OAC 173-39-02) and the applicable service specifications

Home Care Attendant Service Provider Eligibility

- Home Care Attendant Service may only be provided by an ODA-certified non-agency provider.
- Agency providers are not eligible to provide Home Care Attendant Services.

Home Care Attendant Service Provider Eligibility

The home care attendant **cannot** be:

- Consumer's spouse, parent or step-parent
- Authorized representative
- Legally responsible family member
- Legal guardian
- Power of attorney
- Foster caregiver
- Authorizing health care professional.



Home Care Attendant Service Provider Requirements

- Be at least 18 years of age
- Be able to read, write, and understand English at a level that enables the provider to comply with all requirements
- Be able to effectively communicate with the consumer

Home Care Attendant Service Provider Requirements

The Authorizing Health Care
Professional/RN

pursuant to section 5111.887 of the Revised Code,
authorizes a home care attendant to assist a
consumer with self-administration of medication,
nursing tasks, or both

Home Care Attendant Service Provider Requirements

- The home care attendant either meets the personnel qualifications specified in 42 C.F.R. 484.4 (as in effect on the effective date of this rule) for home health aides,
- or**
- has successfully completed at least one the following two:



Home Care Attendant Service Provider Requirements

1. A competency evaluation program, or training and competency evaluation program approved or conducted by the Ohio Department of Health under section 3721.31 of the Revised Code

OR

Home Care Attendant Service Provider Requirements

2. A training program approved by ODM that includes training equivalent to a training and competency evaluation program specified in paragraph OAC 5160-46-04.1(E)(12)(d)(ii)(a), or meets the requirements of 42 C.F.R. 484.36(a)

Home Care Attendant Service Provider Requirements

In addition to completion of one of the competency training programs just described, the home care attendant must successfully complete training from the authorizing health care professional about health and welfare considerations appropriate for an individual or group setting.

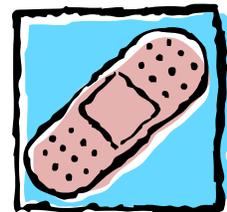
Home Care Attendant Service Provider Requirements

Home care attendants must also complete:

- Training and instruction on how to deliver the specific services authorized by the consumer's authorizing health care professional
- Training that is consumer specific. The training may be provided by the authorizing health care professional, the consumer and/or the authorized representative.

Home Care Attendant Service Provider Requirements

The Home Care Attendant must
also successfully complete
training in
first aid.



Home Care Attendant Service Provider Requirements

The Home Care Attendant must successfully complete twelve (12) hours of **continuing education training** each year.

Home Care Attendant Service Provider Requirements

- The first visit between the home care attendant, consumer, authorized representative and RN shall occur at the initiation of services. **The PASSPORT Case Manager must be present during this visit.**
- The home care attendant is required to meet with the consumer and a Registered Nurse (RN) at least every 90 days to monitor the consumer's health and welfare and to answer questions. The RN will be a consultant to the consumer and the provider of home care attendant services.

Home Care Attendant Service Certification Application Materials



The home care attendant must identify the name and license of the authorizing health care professional/RN on the application for certification

Waiver Nursing Provider Eligibility

Eligible providers of Waiver Nursing Service are:

- ODA-certified agency providers
- ODA-certified non-agency providers

Waiver Nursing Service Provider Requirements

The service provider must be a RN or LPN at the direction of a RN operating within the nurse's scope of practice with a current, valid, unrestricted license with the Ohio board of nursing.

Waiver Nursing Service Provider Eligibility

The waiver nursing service provider **cannot** be:

- Consumer's spouse, parent or step-parent
- Authorized representative
- Legally responsible family member
- Legal guardian
- Power of attorney
- Foster caregiver
- Authorizing health care professional



Waiver Nursing Service Provider Eligibility

The non-agency LPN waiver nursing service provider, at the direction of a RN, must:

Conduct a face-to-face visit with the directing RN before initiating services and every sixty days after initial visit to evaluate the provision of services and evaluate LPN performance

Waiver Nursing Service Provider Eligibility

The non-agency LPN waiver nursing service provider, at the direction of a RN, must:

Conduct a face-to-face visit with the consumer and the directing RN before initiating services and at least every 120 days to evaluate the provision of services, consumer satisfaction, evaluate LPN performance and assure services are being provided in accordance with the plan of care.

Waiver Nursing Service Provider Requirements

Providers must maintain a **clinical record** for each consumer served that includes information listed in OAC 5160-46-04 (A)(6)(a) through (l)



Waiver Nursing Service Provider Requirements

Medicare-certified, or otherwise-accredited home health agencies, must maintain the clinical records at their place of business.

Non-agency waiver nursing service providers must maintain the clinical records at their place of business, and maintain a copy in the consumer's residence.

Out-of-Home Respite Service Provider Eligibility

Eligible providers of out of home respite service are ODA-certified long-term care agency providers

and

Licensed, certified NF, ICF, or another licensed setting approved by ODM

Out-of-Home Respite Service Provider Eligibility

Applicants seeking ODA certification to provide out of home respite service will need to provide evidence of the facility's current license and certification from the Ohio Department of Health to operate as an ICF or NF



Out-of-Home Respite Service Provider Requirements

The facility must meet all requirements for agency providers contained in ODA's conditions of participation.

Out-of-Home Respite Service Provider Requirements

Staff Requirements:

- Direct care staff must complete 8 hours of continuing education each year
- Services must be provided within the nurse's scope of practice
- The facility must provide task-based instruction to direct care staff providing personal care



Out-of-Home Respite Service Provider Requirements

Out of home respite providers must make available:

- Waiver Nursing services
- Personal care
- Three meals per day that meet the consumer's nutritional requirements



Out-of-Home Respite Service Provider Requirements

The provider must maintain a
clinical record for each consumer



Out-of-Home Respite Service Provider Requirements



Contents of the Clinical Record:

Consumer Identifying Information

Medical History

Initial and Subsequent Service Plans

Advance Directives

Documentation of Drug and Food Allergies

Documentation of Service Delivery

Discharge Summary

Provider Certification

Existing ODA-certified providers
must contact the PAA to request a
service addition



New applicants will be processed
following the current application
process

PIMS

The provider registration tab has a new item,
“Provider Category”

- The new tab will designate a provider as an Agency or Non-Agency Provider for Waiver Nursing Service
- The new tab will determine the rate contracted and paid for Waiver Nursing Service
- The new tab will be maintained by ODA staff



PIMS

New fields have been added to the Provider
Module “Contract” screen

The new fields are ‘**Minimum Units**’ and
‘**Second Rate**’



Minimum units are the number of units for a
visit that will be paid at the ‘first hour’ or
‘loaded hour’ rate

PIMS

The new fields are 'Minimum Units' and
'Second Rate' (continued)

👉 When adding the waiver nursing service to a provider contract, Rate, Minimum Units and Second Rate will automatically be populated once the location, service and begin date have been entered

👉 Second rate is the rate paid for the remaining units of service provided in a specific visit

PIMS



In order for PIMS to calculate the payment amount correctly, providers must bill each waiver nursing visit in a day as a separate transaction

PIMS

Payment Adjustments

If a provider needs to adjust a previous payment (either for additional units or fewer units) for a nursing waiver service, the previous payment must first be reversed. The correct number of units can then be entered for each visit.

Billing



The per visit rate for Waiver Nursing and Home Care Attendant services are calculated to reflect a 'loaded' first hour.

Billing

Reimbursement rates for the new services:

Home Care Attendant Service

Home Care Attendant Nursing	\$ 25.89/visit
Home Care Attendant Nursing	\$ 4.17/unit
Home Care Attendant Personal Care	\$ 3.00/unit

These rates are current as of 6/1/2014

Billing

Waiver Nursing Rates

RNs employed by agencies

\$52.20 base rate for first hour of service
\$ 5.69 for each subsequent 15 minute unit

\$39.15 group base rate for first hour
\$ 4.27 for each subsequent 15 minute unit

These rates are current as of 6/1/2014

Billing
Waiver Nursing Rates
Non-Agency RNs

\$41.76 base rate for first hour of service
\$5.69 for each subsequent 15 minute unit

\$31.32 group base rate for first hour
\$4.27 for each subsequent 15 minute unit

These rates are current as of 6/1/2014

Billing
Waiver Nursing Rates
LPNs employed by agencies

\$52.20 base rate for first hour of service
\$5.69 for each subsequent 15 minute unit

\$39.15 group base rate for first hour of
\$4.27 for each subsequent 15 minute unit

These rates are current as of 6/1/2014

Billing
Waiver Nursing Rates
Non-Agency LPNs

\$41.76 base rate for first hour

\$5.69 for each subsequent 15 minute unit

\$31.32 group base rate for first hour

\$4.27 for each subsequent 15 minute unit

These rates are current as of 6/1/2014

Billing
Out-of-Home Respite

The daily rate for out of home
respite service is \$199.82 per day



Structural Compliance Review

A major change in conducting a unit of service review will be comparing service documentation with billing information to verify the provider has billed the visits and units correctly.

Structural Compliance Reviews

New tools available on the WAN to help PAAs conduct pre-certification reviews of applicants and structural compliance reviews of existing providers of the 3 new services

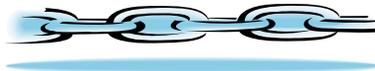
Links

- Clinical staff training
<http://aging.ohio.gov/resources/providerinformation/>
- ODA Rules Library
<http://aging.ohio.gov/information/rules/>
- ODM/ODJFS FORMS
<http://www.odjfs.state.oh.us/forms/inter.asp>



Links - continued

- Ohio Board of Nursing License Center
<https://license.ohio.gov/lookup/default.asp?division=86>
- Ohio Department of Health Provider Search
http://publicapps.odh.ohio.gov/eid/Provider_Search.aspx



THANK YOU

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The End