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Ted Strickland, Governor  
Barbara E. Riley, Director

## **Unified Long-term Care Budget Workgroup Meeting Minutes**

Thursday, September 06, 2007

Riffe Center

Conference Rooms South B and C, 31st Floor

### **Workgroup members present:**

Barbara E. Riley, Chair  
Carla R. Dowling-Fitzpatrick, ODA  
Robert Applebaum, Scripps Gerontology Center  
Cristal Thomas, ODJFS  
Steve Mombach, Tri Health / SeniorLink  
Barry Jamieson, OACBMRDD  
Betsy Johnson, NAMI Ohio  
Mary A. Inbody, OACBHA  
Hubert Wirtz, Ohio Council of Behavioral Healthcare Providers  
Janet Grant, Care Source  
Joe Ruby, AAA 10B  
Bill Sundermeyer, AARP  
Kim Austin (Proxy for Maureen Corcoran), OPRA  
Kathleen Anderson, OH Council for Home Care  
Brian E. Allen, Skilled Nursing Care Coalition  
Jean Thompson, OH Assisted Living Association  
Douglas L. Day, ODADAS  
Angie Bergefurd, ODMH  
Tracy Williams, ODMRDD  
Peg Ising, ODI  
Winston M. Ford, ODH  
J. Pari Sabery OBM  
Senator Capri S. Cafaro, Ohio 32nd District  
Shelley Papenfuse, Ohio Olmstead Taskforce

## Meeting Notes

Welcome and introductions were provided by Barbara E. Riley, Chair. Immediately following was the review of the Workgroup's process (see attached handout was provided to the group for review).

Carla Dowling-Fitzpatrick reviewed the Summary of Open Meetings Law with the body.

- ULTCB workgroup meetings are public meetings within Ohio law.
- Meetings will require us to post a public notice of time and place.
- Attendance by members must be in person because the open meetings laws do not permit use of teleconferencing.
- While the ULTCB workgroup could theoretically call for the body to meet in executive session, this would require a properly moved and seconded motion.

The Workgroup's ground rules were provided by Roland Hornbostel, Deputy Director of Policy, ODA. The following was reviewed with the body:

- Attendance for meetings must be in person. It was recommended that a proxy may be sent in the event of one's absence. However, the member must provide prior notice to the Chair in doing so. Proxies should be educated regarding all communication of the Workgroup so that they are aware of issues and actionable items.
- Members should plan to use "on the record" voting.
- A facilitator will be used in future meetings.
- The Workgroup plans to utilize Robert's Rules of Order during the meetings.
- A public comment period will be considered to include on the future agendas.
- Subcommittees may be more inclusive.

Further discussion and action for the next Workgroup meeting includes the following:

- Support of ground rules
- Recommendation of providing structured public testimony during the Workgroup meetings
- All members are to treat each other with civility and respect
- Define the voting procedure for "majority" approval
- Consider allowing a Minority Statement or Report based upon a narrow majority rule vote.

The Chair reviewed the purpose and outcomes of the Workgroup, and Cristal Thomas, the State Director of Medicaid, addressed the parameters of the Money Follows the Person Grant (now Home Choice) and the ULTCB to the group. The timeframe required to have an operational protocol established is by December 31, 2007.

A recap of the statewide Stakeholder forums was provided by the Chair and Roland Hornbostel. A compellation of comments and questions were distributed to the body.

Roland Hornbostel reviewed the “decision roadmap” with the group. A handout distributed, entitled “Preliminary Unified Long-term Services and Supports Budget Workplan,” featured a meeting calendar (including agendas) for the Workgroup from now through May 2008 (see attached). It was proposed that the Workgroup would meet 11 times with numerous sub-committee meetings to be held as well.

Issues / concerns for the subcommittees which need to be addressed by the “roadmap” include:

- Money Follows the Person (Home Choice) does not cover Assisted Living.
- What is the “Front Door?” A definition is needed.
- Provider certification concerns exist regarding quality assurance.
- Provider rate issues include budgeting concerns.
- Many issues cross the various subgroups. We do not want to duplicate efforts. The Workgroup may need to think more “broadly” and include that in their deliberation.
- Workforce and capacity concerns need to be addressed and include: the availability to meet the workforce needs and the skill levels of the workers.

The Workgroup was asked to visit the CMS created website: [www.hcbs.org](http://www.hcbs.org) to review all evaluation reports on Cash and Counseling.

\*Please note: Friday, September 21st is the deadline for the Workgroup to provide any further concerns / issues to the Chair and Roland Hornbostel.

Future meetings were reviewed and there was a consensus agreement to tentatively meet on Thursdays in the afternoon.

Appointment letters from the Governor’s office were delivered during the meeting and distributed to the Workgroup. All members were asked to complete an attached form in the event they received one, and return it to an ODA staff member to turn over to the Governor’s office.

The topic of the next meeting and the agenda process was reviewed by the Chair with the Workgroup. All members were asked to contact the Chair regarding including items to all future agendas. In addition, the members were charged with the task of obtaining information and feedback from their constituents and / or resources regarding the September 25th meeting topic: Who is covered by ULTCB?

The September 25th meeting will be held in the Riffe Center Conference Rooms South B and C, 31st Floor from 1 pm – 5 pm (note the meetings may not be that long). However, the Chair is looking into utilizing the State Library for future meetings to accommodate parking and travel considerations.

The meeting adjourned at 2:55 pm.