

**4751-1-02**      **Definitions**

As used in Chapter 4751. of the Revised Code and rules 4751-1-02 to 4751-1-17 of the Administrative Code, the following terms are defined to mean:

- (A)      **“Accredited educational institution,” for the purpose of the requirements of Chapter 4751. of the Revised Code and the rules adopted thereunder, means an academic institution of higher learning which includes general education courses as requisite to such institution’s principal educational programs and which institution has received institutional accreditation from at least one of the following:**
- (1)      ~~Commission on higher education, “Middle States Association of Colleges and Secondary Schools”;~~ Middle States Commission on Higher Education
  - (2)      ~~Commission on institutions of higher education, “New England Association of Schools and Colleges”;~~ New England Association of Schools and Colleges
  - (3)      ~~Commission on institutions of higher education, “North Central Association of Colleges and Secondary Schools”;~~ North Central Association of Colleges and Schools --  
The Higher Learning Commission
  - (4)      ~~Commission on higher schools, “Northwest Association of Secondary and Higher Schools”;~~ Northwest Commission on Colleges and Universities
  - (5)      ~~Commission on colleges, “Southern Association of Colleges and Schools”;~~ Southern Association of Colleges and Schools Commission on Colleges
  - (6)      ~~Accrediting commission for senior colleges and universities, “Western Association of Schools and Colleges.”~~ Western Association of Schools and Colleges; WASC Senior College and University Commission
- (B)      “Administrator/preceptor” means the licensed nursing home administrator approved by the board to supervise the practical training and experience of the administrator-in-training during the period of internship.
- (1)      ~~A preceptor shall not be related by blood or marriage to the AIT nor shall the preceptor have a personal financial interest in the licensure of the AIT. A preceptor may not train his or her an employer or supervisor.~~
  - (2)      ~~A preceptor may not train a relative of the following degree: spouse, son or daughter, parent, stepparent, stepchild, brother or sister, cousin, niece or nephew, uncle or aunt.~~
- (C)      “Approved program in nursing home administration” means a baccalaureate or higher degree program offered by a college or university accredited as defined in paragraph (A) of the rule, and which program has been ~~submitted by the college or university~~ accredited by NAB (The National Association of Boards), and which has been accepted by the board as satisfying the general

education, special academic preparation, and experience requirements ~~precedent to~~ for admission to examination.

- D) “Board” means the board of ~~examiners executives~~ of ~~nursing home administrators~~ long-term services and supports created by section 4751.03 of the Revised Code.
- (E) “Candidate” means any person who has been approved by the board as meeting the conditions ~~precedent to~~ for admission to examination.
- (F) “Certificate of registration” means the document issued by the board to each licensee certifying the original and annual renewal of registration of the nursing home administrator license as required in section 4751.07 of the Revised Code and the rules adopted pursuant thereto.
- (G) **“Continuing education” means post-licensure education consistent with the standards of practice in nursing home administration as referenced in Chapter 4751-1-06 of the Revised Administrative Code undertaken to maintain professional competency to practice nursing home administration, improve administrative skills and effect standards of excellence for the practice of the profession in the interest of the safety, health, and ~~welfare~~ well-being of the ~~patients~~ persons served.**
- (H) **Continuing Education Unit provider categories are defined as:**

**Preferred –**

- (1) **Must first be a Certified Provider for at least a year; and**
- (2) **Offer at least 50 courses a year.**

**Certified –**

- (1) **Accredited college or university; or**
- (2) **Statewide or national government agency relating to nursing home administration; or**
- (3) **Statewide or national association or professional society relating to nursing home administration.**

**Limited – Organizations not affiliated with colleges, universities, government agencies or associations**

- (1) **Continuing education programs offered by Limited Providers ~~cannot be~~ are only approved for up to ~~more than~~ six (6) credit hours per course; and**
- (2) **Administrator participants must be informed of limited provider status.**

- (I) “Core of knowledge in nursing home administration” means the subject areas outlined in rule 4751-1-06 of the Administrative Code.
- (J) **“Course of study or program of instruction” means any educational activity in the subject areas of the core of knowledge in nursing home administration approved by the board to fulfill the requirements for pre-licensure education or for continuing education.**

- (K) “Department” means the department of ~~health~~ aging of the state of Ohio.
- (L) “Full time” means at least thirty-five hours per week in the practice of nursing home administration ~~in a facility setting~~.
- (M) “General education” means ~~an academic course of study which results in the awarding of a baccalaureate degree from an accredited educational institution. A program of education intended to develop students as personalities and to transmit a common cultural heritage. General education is not connected with one branch or department of learning, is not technical or vocational education, and is not intended to train specialists.~~
- (N) “Health care administration” means that specialty of health administration requiring knowledge and skills specific to the administration of a health care facility ~~or institution~~, with emphasis on administration of ~~skilled nursing/extended long-term~~ care facilities.
- (O) “Health care facility” means ~~an institution or a~~ facility operating within the framework of the appropriate regulatory agencies which provides ~~on a long term care basis~~ residence accommodations and personal care, supervision, or assistance to persons dependent, in whole or part, upon such services.
- (P) “Health Services Executive” means an individual who has successfully completed a board-approved core examination covering common competencies across service lines, including skilled nursing, assisted living, and home and community-based services.
- (Q) “Internship” means the period of practical training and experience, approved by the board, required of the nursing home administrator-in-training as a condition ~~precedent to for~~ admission to examination for licensure as a nursing home administrator.
- (R) “Internship site” means a nursing home licensed under Chapter 3721. of the Revised Code or a nursing home operated by a governmental agency and certified under Title XVIII or XIX of the Social Security Act which is approved by the board for the practical training and experience of the administrator-in-training.
- (S) “License” means the document issued by the board which indicates that the licensee has met the requirements for licensure of Chapter 4751. of the Revised Code and the rules adopted thereunder.
- (T) “Nursing home” means a nursing home as defined by or under the authority of divisions (A), (C) and (D) of section 3721.01 of the Revised Code, or a nursing home operated by a governmental agency.
- (U) “Nursing home administrator” as defined in the statute means an individual who holds ~~a valid nursing home administrator’s license and registration~~ and is responsible for planning, organizing, directing, and managing the operation of a nursing home, or who in fact performs such functions, whether or not such functions and duties are shared by one or more other persons.

- (V) "Nursing home administrator-in-training" means an individual registered as such with the board pursuant to rule 4751-1-09 of the Administrative Code.
- (W) "Nursing home administrator-in-training program" means that program established by the board to assure that an applicant for licensure as a nursing home administrator will have at least the minimum **essentials requirements** in professional education and experience.
- (X) "Operator" means the person, firm, partnership, association, or corporation required to obtain a license to operate a nursing home as defined in paragraph (W) of rule 3701-17-01 of the Administrative Code adopted by the public health council pursuant to Chapter 3721. of the Revised Code.
- (Y) "~~Patient~~" "Persons served" means ~~a patient or resident~~ an individual receiving the care and services of a long-term facility.**
- (Z) "Practice of nursing home administration" means exercising management responsibility in or in fact planning, organizing and directing the overall operation of a nursing home, including, but not limited to, such functions as:
- (1) Making operating decisions, providing **leadership and** general supervision, employing and discharging staff;
  - (2) Instituting and maintaining methods of administrative management which demonstrate attempts in good faith to assure that the nursing home is in conformity with **pertinent** federal, state, and local laws, codes, and regulations pertaining to the operation of said facility and to the rights, health, safety, and **welfare well-being** of the **patients therein persons served**;
  - (3) Such acts and duties in this paragraph must occur in accordance with the provisions of paragraph (AA) of this rule.
- (AA) "Qualifying administrative experience" is a residency/~~practicum~~ **internship** required for an academic degree in nursing home administration in all the subject areas of the core of knowledge or all the subject areas of rule 4751-1-06 of the Administrative Code or actual work experience in the subject areas of rule 4751-1-06 of the Administrative Code.
- (BB) "Sanitary code" means that entire body of rules adopted by the public health council of the department of health, which pertain to the operation of a nursing home as defined in section 3721.01 of the Revised Code.
- (CC) "Self-Study" means any course of instruction provided through online, self-study, live or recorded webinars or other learning not provided in a classroom setting.**
- (DD) "Supervision of a nursing home" as required by division (A) of section 4751.02 of the Revised Code means that the nursing home administrator spend no less than the minimum amount of hours as prescribed by the Ohio department of health, for nursing home licensure purposes on site. The majority of such hours shall be spent between six a.m. and six p.m. during the normal workweek of Monday through Friday in which the nursing home administrator exercises such

authority and responsibility and performs such acts and duties as are defined or implied, or both, in paragraphs (S) and (X) of this rule.

- (EE) “Temporary license” means a license for a period of time not to exceed one hundred eighty days issued pursuant to division (B) of section 4751.06 of the Revised Code and to these rules.
- (FF) **“Training agency for continuing education” means an accredited college or university; a statewide or national agency, association or professional society related to the field of nursing home administration or a corporation or other legal entity approved by the board to provide courses of study or programs of instruction required for the annual renewal of the certificate of registration.**
- (GG) “Valid license” means a license which is current, as effected by the annual renewal of the certificate of registration, and which is in good standing.

HISTORY: Eff 10-1-74; 1-1-77; 2-20-84, 4/29/2004  
Statutory Authority: 4751.04

Rule promulgated under: RC Chapter 119. Rule amplifies: RC 4751.01 to 4751.11