

*****DRAFT - NOT FOR FILING*****

173-4-04.2 Senior dining in alternative meal settings (restaurants and supermarkets).

In addition to complying with the mandatory clauses for provider agreements described in rule 173-3-06 of the Administrative Code, a provider of an alternative meal program shall comply with the following requirements:

(A) Consumer verification: The provider shall use one of the following three methods to verify consumers' identities:

- (1) Identification card method (technology or no technology): The provider that uses this method shall register each consumer that it serves and issue the consumer an identification card. When the consumer visits the restaurant or supermarket, the consumer shall show the identification card to the designated staff person at the restaurant or supermarket to receive a prepared meal or to select a prepared meal from a menu of meals that comply with rule 173-4-05 of the Administrative Code. The provider may use a technology-based system (e.g., agency management software) to validate the identification card and to verify the furnishing of the meal.
- (2) Voucher method (technology or no technology): The provider that uses this method shall register each consumer that it serves and issue the consumer a voucher. At the time the vouchers are received, the provider or AAA shall provide the consumer with the opportunity to voluntarily contribute to the cost of the meal. When the consumer visits the restaurant or supermarket, the consumer shall provide a voucher to the designated staff person at the restaurant or supermarket to receive a prepared meal or to select a prepared meal from a menu of meals that meet the meal requirements established in rule 173-4-05 of the Administrative Code. The provider may use a technology-based system (e.g., agency management software) to validate the voucher and to verify the furnishing of the meal.
- (3) Handwritten verification method: Before providing a consumer his or her first meal, the provider that uses this method shall verify that the consumer is at least sixty years of age, have the consumer sign in, provide information that the AAA will need for reporting, and to obtain a disclosure signature from the consumer. The provider shall furnish the AAA with this information. The provider shall also regularly furnish the AAA with records that identify each consumer the provider has served and the number of meals that the provider has served to each consumer.

(B) Voluntary contributions: The provider shall comply with rule 173-3-07 of the Administrative Code. If the provider uses the consumer identification method in paragraphs (A)(1) or (A)(3) of this rule, the provider shall solicit the consumer to voluntarily contribute to the cost of the meals when the provider furnishes the meals. If the provider uses the method in paragraph (A)(2) of this rule, the provider shall solicit the consumer to voluntarily contribute to the cost of the meals when the provider furnishes the vouchers.

(C) Emergencies: The provider shall distribute information to consumers on how to stock an emergency food shelf.

(D) Staff training: The provider shall furnish an orientation and adequate training to each staff member, whether the staff member works as a paid employee or a volunteer. The provider shall furnish adequate training for each staff member to perform the duties that the provider assigns to the staff member. Using a protocol that the AAA establishes, the provider shall retain records to verify that each staff member successfully completed the training.

(E) Nutrition consultation and nutrition education: The provider shall furnish nutrition counseling, nutrition education, or both services to each consumer who is enrolled in the provider's home-delivered meal

*****DRAFT - NOT FOR FILING*****

program.

(F) Quality assurance: The provider shall elicit comments from consumers on dining environments, food appearance, type of food, food temperatures, and staff professionalism.

(G) Service verification:

(1) For each meal, the provider shall retain a record of the following:

(a) Consumer's name.

~~(b) Date.~~

(c) Consumer's signature. The AAA shall record the consumer's signature of choice in the consumer's service plan. The signature of choice may include a handwritten signature; initials; stamp or mark; or electronic signature.

(2) The provider may use a technology-based system (e.g., agency management software) to collect or retain the records required under this rule.

(3) The provider shall retain all records that this rule requires the provider to retain according to rule 173-3-06 of the Administrative Code.