Home Care Attendant: An Overview

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Home Care Attendant
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Home Care Attendant

Home Care Attendant Services:

- Permit unlicensed individuals (non-agency providers) to assist consumers with:
  - Self administration of medications
  - Performance of certain skilled tasks that would otherwise be completed by a nurse
  - Personal care tasks

Can assist with only certain medications including:

- Oral medications (includes medication administered through a metered dose inhaler)
- Topical medications (includes medication applied to outer skin, including transdermal medications and eye, ear and nose drops, vaginal or rectal suppositories)
- Subcutaneous injections of routine doses of insulin
- Programming of a pump to administer routine doses of insulin
- Medication via stable, labeled gastrostomy or jejunostomy tubes
- Doses of schedule II, III IV or V drugs only when administered orally or topically
Home Care Attendant

Nursing tasks that Home Care Attendants are prohibited from performing are:

- Intravenous insertion, removal, or discontinuation
- Intramuscular injections
- IV medication administration
- Subcutaneous injections (except for routine doses of insulin)
- Programming of a pump to deliver medications (including epidural, subcutaneous and IV), except routine doses of insulin
- Insertion or initiation of infusion therapies
- Central line dressing changes

Home Care Attendant

Home care attendant services are in lieu of nursing services not personal care services.

Personal care tasks may be performed during a home care attendant service visit.
Home Care Attendant

OAC 173-39-02.24
home care attendant services

OAC 5160:3-46-06.1
home care attendant services reimbursement rates and billing procedures

Home Care Attendant

**Consumer Requirements**

- Consumer determined through the assessment process to have nursing needs that can be safely met through home care attendant service.

- Consumer must be capable of:
  - Choosing home care attendant services over nursing services
  - Choosing a home care attendant service provider
  - Participating in the implementation of the service

- Consumer cannot also serve as the Authorizing Health Care Professional
Home Care Attendant

Consumer Requirements

- Consumer can designate an authorized representative to act on their behalf. The authorized representative must be capable of: choosing home care attendant services over nursing services, choosing the home care attendant provider and participating in the implementation of home care attendant services

- Authorized representative must be present and awake during the provision of home care attendant services

- Authorized representative cannot be the consumer’s Home Care Attendant

- Authorized representative cannot be Authorizing Health Care Professional

Authorized representative designation must be in writing

The consumer must use JFS 02392 for this designation

Consumer can limit what authorized rep may do on behalf of consumer in regard to home care attendant services.

Consumer and/or authorized rep must comply with requirements set forth in OAC 173-42-6
Home Care Attendant

Consumer Requirements

Consumer must identify an **authorizing health care professional**

- Physician or RN who authorizes a home care attendant to assist a consumer with self-administration of medication, nursing tasks or both.

- Authorized representative, legally responsible family member, legal guardian and foster caregiver are **prohibited** from being authorizing health care professional.

Consumer must receive written assurance from the authorizing health care professional attesting:

- Home Care Attendant has demonstrated ability to perform home care attendant tasks

- Consumer and/or authorized representative possess the skills to choose home care attendant services (over skilled nursing services)

- Consumer and/or authorized representative possess the skills to choose the home care attendant service provider
Home Care Attendant

Consumer Requirements

Consent will be documented on two forms

- ODJFS 2389 Home Care Attendant Medication Authorization Form
  
  [Link](http://www.odjfs.state.oh.us/forms/inter.asp)

- ODJFS 2390 Home Care Attendant Skilled Task Authorization Form
  
  [Link](http://www.odjfs.state.oh.us/forms/inter.asp)

Home Care Attendant

Consumer Requirements

The written back-up plan shall meet the needs of the consumer in the event:

- The regularly scheduled home care attendant cannot or does not meet his or her obligation to provide services to the consumer; or

- The consumer and/or authorized representative is not able to direct home care attendant services as authorized by the case manager
Home Care Attendant
Consumer Requirements

The back-up plan may include:

- **Waiver nursing** as set forth in rule 173-39-2.22 of the Administrative Code, and/or **private duty nursing** or **home health nursing** as set forth in Chapter 5160-12 of the Administrative Code to provide assistance with self-administration of medications and the performance of nursing tasks;

- **Personal care aide services** as set forth in rule 173-39.2-11 of the Administrative Code for personal care aide tasks; and

- **Informal caregivers.**

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Home Care Attendant
Roles in the Home Care Attendant Service

<table>
<thead>
<tr>
<th>Consumer</th>
<th>Authorized Representative</th>
<th>Authorizing Health Care Professional</th>
<th>Home Care Attendant Provider</th>
<th>Consulting RN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chooses home care attendant services over Nursing services</td>
<td>Must be present and awake during home care attendant service delivery.</td>
<td>Attests consumer and/or authorized representative is capable of choosing service, provider, and participating in the implementation of the service.</td>
<td>Provides services to the consumer as authorized by Authorizing Health Care Professional and as directed by the consumer/authorized representative.</td>
<td>Participates in a face-to-face visit with the consumer and home care attendant every 90 days.</td>
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<tr>
<td>Chooses a home care attendant service provider</td>
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<tr>
<td>Participates in implementation of the service and directs his or her care.</td>
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## Home Care Attendant Service Roles

<table>
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<td>Can serve as Authorized Rep</td>
<td>✔</td>
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<td></td>
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</tr>
<tr>
<td>Can serve as Authorizing Health Care Professional</td>
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</tbody>
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## Home Care Attendant Provider Enrollment

- Required for all providers including existing waiver providers
**Home Care Attendant Service**

**Provider Eligibility**

The home care attendant **cannot** be:

- Consumer’s spouse, parent or step-parent
- Authorized representative
- Legally responsible family member
- Legal guardian
- Power of attorney
- Foster caregiver
- Authorizing health care professional.

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**Home Care Attendant**

**Provider enrollment**

The Home Care Attendant Service provider must:

- Have completed training for a Home Health Aide or other equivalent training approved or conducted by ODH; or

- Have completed a training program approved by ODM that includes:
  - Basic home safety
  - Universal precautions
  - Consumer specific personal care aide services
  - Labeling, counting and storage requirements for medications
Home Care Attendant

Provider enrollment

The Home Care Attendant Service provider must:

- Complete a first aid course
- Secure the services of an RN for purpose of
  - conducting face-to-face visits with consumer and home care attendant
  - to serve as a resource and answer any questions the consumer, authorized rep or home care attendant have about consumer care needs, medications or other issues.

Home Care Attendant

Provider enrollment

The Home Care Attendant Service provider must:

- Prior to beginning services, received training and instruction on how to deliver the specific home care attendant services authorized by the consumer’s authorizing health care professional.
- Have training that is consumer specific and may be provided by the authorizing health care professional, the consumer and/or the authorized representative.
Home Care Attendant

Provider requirements

- First visit between home care attendant, consumer, authorized representative, and RN shall occur at the initiation of services. The Case Manager must be present during this visit.

- The home care attendant is required to meet with the consumer and a Registered Nurse (RN) at least every 90 days to monitor the consumer's health and welfare and to answer questions. The RN will be a consultant to the consumer and the provider of home care attendant services.

Home Care Attendant

Provider requirements

The Home Care Attendant Service provider must:

- Have 12 hours of in service continuing education annually

- Maintain clinical record
Home Care Attendant

Provider requirements

Home Care Attendant Clinical Documentation

The clinical record must contain the information in OAC 173-39-02.24 (H)(1) to (H)(12)

Home Care Attendant

Reimbursement

Home Care Attendant Services/Nursing

- Service Code S5125
- First hour of service per visit=$25.89
- Additional 15 minute units in same visit=$4.17

Home Care Attendant Services/Personal Care Service

- Service Code S5125U8
- Unit Rate (15 minutes)=$3.00

Home Care Attendant Personal Care must occur with Home Care Attendant Nursing
Care Planning

- Care planning considerations:
  - Assess the needs of the individual
    - What is the nursing need?
    - What is the frequency of the need?
    - Is it a respite need?
    - What is the personal care need?
  - Identify the resources available to meet the individual’s assessed needs
  - Create the care plan
  - Create the waiver service plan

Service Planning

- Resources in order of utilization:
  - Natural (family/friends) support
  - Community resources
  - Commercial or private insurance
  - Medicare
  - Medicaid state plan
  - Medicaid HCBS waiver services
Service Authorization

- The PAA Case Manager may authorize home care attendant services in lieu of nursing services.

Home Care Attendant

Sample Service Authorization

- 3 continuous AM hours (8:00am-11:00am):
  - HCA/Nursing (1 hour = 4 units) and
  - HCA/Personal Care (2 hours = 8 units)
- 3 continuous PM hours (1:00pm-4:00pm):
  - HCA/Nursing (1 hour = 4 units) and
  - HCA/Personal Care (2 hours = 8 units)
- 5 continuous evening hours (6:00pm-11:00pm):
  - HCA/Nursing (1 hour = 4 units) and
  - HCA/Personal Care (4 hours = 16 units)

Total visits for the day = 3
Total units for the day = 44 (4 + 8 + 4 + 4 + 16 = 44)
HCA/Nursing units = 12
HCA/Personal Care units = 32
THANK YOU

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The End