

	
	Meeting Topic: Balancing Workgroup
	Date: November 5, 2007
	Time: 1:00pm – 4:00pm
	Location: Lazarus C621 A and B

Meeting Attendees:	Erika Robbins, Julie Evers, Roland Hornbostel, Lauren Phelps, Mike Schroeder, Jennie Harris, Mary Ann Hemmert, Duana Patton, Joyce Garver Keller, Jean Thompson, Bonnie Dingess, Donelda McWilliams, Deborah Nebel, Stephanie Griffiths, Ritch Adams, Beth Foster, Pete Van Runkle, Paul Jarvis, Dolores Blankenship, James Coleman, Jessica levy, David Liphtratt, Deanna Clifford, Janet Hofmann, Larke Recchie, Karen Langer-Gault, Steve Wermuth, Jana Tucker, Chris Kenney, Bev Laubert, Samantha Herd, Nancy McAvoy, Chris Murray, Jim Rosmarin, Sheri Kiser, Judy Patterson, Maureen Corcoran, Chuck Phillips, Suzanne Dulaney, Justin Moor, Angie Bergefurd, Doug Day, Deborah Clayton, Julie Johnson, Debra Moscardino, Holly Saelens, Kathleen Anderson. Via phone: Mary Butler and Bell Likover.
Purpose of Meeting:	Balancing Workgroup

AGENDA ITEMS:

Time	Topic	Discussion Lead
10 minutes	Welcome, Announcements and Updates	Erika Robbins & Roland Hornbostel
30 minutes	Review of Draft Balancing Workgroup Charter	Erika Robbins & Roland Hornbostel
45 minutes	Review of Draft Front Door Concept Paper	Erika Robbins & Roland Hornbostel
15 minutes	Break	
45 minutes	Continued Discussion Regarding Concept Paper	Erika Robbins & Roland Hornbostel
25 minutes	Workgroups and Future Meeting Schedule	Erika Robbins & Roland Hornbostel
10 minutes	Next Steps/Action Items	Erika Robbins & Roland Hornbostel
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Meeting Notes:

Charter:

- Erika walked through the revised draft Balancing Workgroup Charter. Participants had no comments on the Purpose, Guidance or Sponsors sections.
- Background section: Erika stated that some of the Unified Long Term Care Budget (ULTCB) text in HB119 was similar to the mission, vision & values language for the Money Follows the Person (MFP) project/grant. Therefore, it was decided to coordinate efforts and work on the projects together/collectively. Erika clarified that the goal of these workgroups is to develop recommendations and a plan for implementing systems change; not to have the actual changes accomplished by the end of the state fiscal year (SFY). Some recommendations may be accomplished in the short-term (by the end of the biennium). However, other recommendations may be more long term. Participants had one suggested change to this section (replace the term "rebalancing" with "balancing").
- Boundaries section: participants asked that in regards to budget constraints, it be clarified that this includes state & local budget constraints.
- Key Tasks section: Participants had several suggested changes including: Adding a reference to the ULTCB in the first bullet, adding a statement such as “directing funding sources to support consumer choice” and changing the language “less system fragmentation” to “more system integration”. Erika clarified that the intent is to wrap-around current structures that work well and only add new structures/processes if and when needed. So, in the short-term the plan/goal would be to build elements that wrap-around and fill/address gaps; the group may delve into recommending new elements as part of the longer-term recommendations. A participant stated that in regards to access/capacity, certificate of need and bed need are not major access issues, that the text should also reference housing needs and workforce needs. A participant stated that the language should also address regulatory restrictions in regards to access/capacity. A participant asked about where/if the issue of when folks go into a NF for a rehabilitative stay but then do not come back out would be addressed. Erika stated it would be addressed. Roland asked that folks wait until we get to the Concept Paper discussion. A participant asked how this work fit with Long Term Care Consultation (LTCC). Roland stated that LTCC was one of the services that the “Front Door” would provide.
- Guiding Principles/Ground Rules: Erika stated that some of the language is consistent with the other MFP charters. Participants suggested adding text to clarify relationship to MFP Planning and Advisory Group and the ULTCB Workgroup (advisory versus decision making).

	
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ULTCB:

- Roland provided an update on the status of the ULTCB Workgroup and plan. He stated that the Workgroup needed to have a plan for the General Assembly by June 2008. So far the Workgroup has had 3 meetings, the 4th scheduled for Thursday, November 15, 2007.
- One critical decision that the Workgroup has made was to include all Ohioans in need of long term services and supports regardless of age or disability into the ULTCB plan. The plan will include four phases, they are:
 1. Individuals with a Nursing Facility need/level of care (individuals in NFs and NF-based Medicaid waivers).
 2. Individuals with chronic or recurring need for long term services and supports. These would be individuals utilizing Medicaid state plan/card services.
 3. Individuals with Mental Retardation or another Developmental Disability (Individuals residing in DCs, ICFs/MR, and enrolled in MRDD HCBS waivers).
 4. Non-Medicaid resources/programs used to provide long term services and supports.
- Programs/Individuals in phase three (3) were moved back in the timeline due to the ODMRDD Futures Committee work. Phases 1 through 3 are targeted towards Medicaid services/programs. Services/programs other than Medicaid will be included in phase 4. There will be some overlap among/between phases.
- RSS: Roland stated that initially ODA felt individuals in that program would fall into Phase 1. But, individuals in that program would actually better fit in phase 2 because they are not required to need NF services and use the Medicaid card/state plan services.

Concept Paper:

- Julie Evers walked participants through the revised draft concept paper. A version of the paper had been shared at a prior meeting and was revised based upon stakeholder comments. Julie mentioned the need to meet ULTCB timelines and break the work down in order to meet deadlines for the ULTCB plan.
- ODJFS and ODA stated that in order to get the work done, the smaller workgroups (aka: sub-groups) need to be relative small in size, and should only include subject matter experts. The proposed sub-groups are: Structure of the Front Door, Criteria (e.g., LOC and PASRR), Financial Eligibility and Education. The Structure subgroup will be discussing items such as an internet- based single point of entry, a tickler system for post-acute care, the need for data across systems. The Criteria subgroup will discuss items such as level of care (LOC) criteria (criteria based on functional need not diagnosis), PASRR issues, implementing annual redeterminations in all systems/locations, using a uniform assessment (consistent data collection). The first task of the Financial Eligibility group will be to create a list of issues to be addressed/discussed. In regards to Education,

	
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it was suggested that education be a component of all subgroups. Participants supported this idea. It was decided that instead of a 4th subgroup for “Education” there would instead be a stand-alone sub-group for addressing Post-Acute Care strategies (take these discussion items out of the “structure” discussions and/or make sure two sub-groups are collaborating/sharing information on such issues/recommendations). A participant suggested looking at the MFP Education/Outreach work for reference as it relates to the “education” components/recommendations.

- Erika and Julie clarified that ODJFS and ODA are looking to the subgroup participants to help develop, along with state staff, the specific recommendations related to the various Front Door components. The Concept Paper is a document that illustrates where the larger group left off; the subgroups need to take these suggestions and move them forward (and some may change through that process).
- A participant suggested looking at other states. Julie replied that the larger group had and the smaller groups may revisit certain states initiatives/programs for reference.
- There was discussion around the various websites that contain provider quality information (Long Term Care Ohio, Angie’s List, Connect Me Ohio, etc).
- The first set of sub-group meetings in Tuesday, November 13th 2007 from 10am-1pm.

Timeline and Subgroups:

Erika reviewed the draft timeline. She stated that she worked backwards from the ULTCB deadlines/due dates. The larger group meets less frequently and the sub-groups meet weekly (generally). There was discussion about representation on the subgroups and how often to have them. A vote was taken and the decision was to:

- a) Keep all subgroup meetings on the same date/time and
- b) Add interim larger group meetings so participants could react to the draft recommendations under development before they were finalized.

Erika asked for volunteers for the various subgroups. If any additional individuals/organizations would like to be added to a subgroup, Erika asked that they e-mail Lauren Phelps by Wednesday 11/7/07. Lauren will send out a revised timeline and the subgroup listings/rosters by the end of the week. The first meeting for each subgroup is Tuesday 11/13/07 from 10am-1pm. The timeline includes the meeting room locations.