

Ohio Department of Aging EDI Trading Partner Profile Information

Introduction

The State of Ohio EDI gateway needs specific information in order to receive and/or send electronic documents between trading partners. The EDI Trading Partner Profile records this information.

Trading Partner Company Information

Company Name is the entity name you are registered under at the PASSPORT Administrative Agency.

Provider Number is a number assigned to your corporate entity by the PASSPORT Administrative Agency.

Trading Partner Technical Contact Information

This is the EDI contact within your organization.

Technical Contact is the primary person responsible for EDI within your organization.

Secondary Contact is the back up individual to be contacted if the primary is not available.

EDI Enveloping Information

Sender ID/Receiver ID for Trading Partner

The value to be used for your EDI ID (ISA segment) and Group ID (GS segment) is up to you. The Group ID (GS02) is used to identify the sending unit of the transmission. A unique identifier that may include a location id, a business type such as XXXPC (provider XXX personal care) or whatever best identifies the sender. The value selected will be used in the directory file process in addition to the ISA and GS segments (padded with spaces to the maximum length of the field, if necessary). Refer to the ODA Companion Guide for additional information about the ISA and GS segments.

Sender ID/Receiver ID for ODA

For ODA the same identifier, OHIOAGING, will be used for both the EDI ID (ISA segment) and Group ID (GS segment). When the EDI field is fixed-length, such as the ISA08 for a Receiver ID, the field will be padded with spaces to the maximum length of the field.

Submitter ID

Submitter ID represents the actual party submitting the 837 Claim transaction set. It may be the provider, clearinghouse, VAN, or a third party billing service. The value of submitter id can be anything.

The submitter id appears in the Table 1 Header section of the 837 Claim (Loop 1000A – Submitter Name) in the NM109 element. This is a required element and hence must be completed in the Trading Partner Profile.

Pay-To Provider

ODA requires the billing provider to be an actual provider. If a different provider is to be specified as a pay-to provider, check this box.

Transaction Sets

Providers initiate the process by submitting 837 Professional Claims to the State of Ohio. In response to the 837 Professional Claims the State of Ohio will issue to the provider a 997 Functional Acknowledgement.

The State of Ohio offers two additional transaction sets to assist providers in electronically reconciling their accounts.

- **277 Health Care Claim Acknowledgement** transaction set provides feedback on the content of the 837 Claim. Key information, such as billing/pay to/rendering provider ids, consumer id, service codes, dates, and duplicate transmissions/claims, is verified before a claim is loaded into PIMS for adjudication. Errors encountered are reported back to the provider via this transaction set. Transaction level errors, such as invalid provider or ODA Agency ID, will result in the rejection of the transaction. Consumer level errors will result in the rejection of the consumer including associated claims. Rejected data is not loaded into PIMS and must be resubmitted by the provider after all errors have been corrected. If this option is not selected, the process is unchanged but instead of a 277 transaction set a report is generated and sent to the provider.
- **835 Health Care Claim Payment/Advice** transaction set is the electronic remittance advice. Select this optional transaction set if your system can perform an electronic reconciliation of claims.

Third Party Service Providers

The State of Ohio can receive and send data using several different methods; however, the preferred method is via their Direct Mailbox which provides a secure FTP data transfer over the Internet. If your facility can process using this method, then check the box.

If you are outsourcing your EDI to a third party Health Care Clearinghouse or plan to use a VAN, then fill in the Name, address, city, state and telephone boxes.

Data Submission Criteria

When documents are created by the State of Ohio, the separators and terminators used are:

*(asterisk) for element separator

| (vertical bar) for sub-element separator

~ (tilde) for segment terminator

You are not limited to these separators when creating an EDI document.